



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ALHAMBRA, CALIFORNIA 91803-1331
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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

March 24, 2005

IN REPLY PLEASE

REFER TO FILE: PD-5

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORITY TO PROCEED
ROWAN DOZIER BUS LAYOVER
SUPERVISORIAL DISTRICT 1
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed project to improve the Rowan Dozier Bus Layover is exempt from the provisions of the California Environmental Quality Act.
2. Authorize the Acting Director of Public Works, or his designee, to execute a Letter of Agreement with the Los Angeles County Metropolitan Transportation Authority, substantially in the form of the enclosed, for the project. The Letter of Agreement provides for the County to perform the preliminary engineering and to administer the construction of the project at County's expense. The total cost of the project is currently estimated to be \$1,040,000.
3. Authorize the Acting Director of Public Works, or his designee, to act as the agent for the County of Los Angeles when conducting business with the Los Angeles County Metropolitan Transportation Authority on any and all matters related to this project including acquisition of necessary permits and the negotiation and execution of amendments to the Letter of Agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Los Angeles County Metropolitan Transportation Authority's aging bus layover facility is in need of rehabilitation to better serve the six Los Angeles County Metropolitan Transportation Authority and the City of Los Angeles Dash routes that currently run in this area. The proposed project would also benefit East Los Angeles residents by providing a user friendly transfer center. The County's El Sol Shuttle Service will be conveniently connected to the bus layover facility.

The Letter of Agreement provides for the County to use its Proposition A Local Return Transit funds to perform the preliminary engineering work, which includes design, survey, soils reports, preparation of plans and specifications, utility engineering, and all necessary work prior to advertising the plans for construction bids. The County also agrees to finance the construction contract cost and the contract administration, which includes advertising the approved plans and specifications for bids, award of the construction contract, inspection and engineering, and all other work necessary to construct the improvements.

The improvements will include replacement of the restroom, resurfacing the bus turnaround/layover loop, installation of light poles, and a large bus shelter to provide protection from inclement weather. The waiting area will be expanded to accommodate the growing transit dependent population in the area. The Los Angeles Metropolitan Transportation Authority will continue to maintain this facility after construction is complete.

Implementation of Strategic Plan Goals

This action is consistent with the County's Strategic Plan Goals of Service Excellence by improving public transit services in unincorporated County areas.

FISCAL IMPACT/FINANCING

Your Board's action will have no fiscal impact on net County cost. The total project cost is estimated to be approximately \$1,040,000, pending final bid prices, which will be funded with the First Supervisorial District's allocation of Proposition A Local Return Transit funds in Fiscal Year 2005-06, available in the Transit Enterprise Fund, which is administered by Public Works.

FACTS AND PROVISIONAL/LEGAL REQUIREMENTS

The resultant contracts will contain Board-approved contract terms and conditions regarding contractor responsibility and debarment, jury service requirements, the nonpayment for services received after contract expiration or termination, and the Safely Surrendered Baby Law.

ENVIRONMENTAL DOCUMENTATION

The California Environmental Quality Act requires public agency decision makers to document and consider the environmental implications of their action. The proposed project is categorically exempt pursuant to Sections 15301, 15302, and 15303 of the California Environmental Quality Act.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will no adverse impact on current transit services. The project will enable Public Works to improve public transit services in the unincorporated County area of East Los Angeles.

The Letter of Agreement will be approved as to form by County Counsel prior to submittal to the Acting Director of Public Works, or his designee, for signature.

The Letter of Agreement will be submitted to the Acting Director of Public Works, or his designee, for signature before the term of service begins.

CONCLUSION

Please return three approved copies of this letter to Public Works.

Respectfully submitted,

DONALD L. WOLFE
Acting Director of Public Works

AT:rmr

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Enc.

cc: Chief Administrative Office; County Counsel;
Los Angeles County Metropolitan Transportation Authority

DRAFT

March 10, 2005

Ms. Andi Wang
Los Angeles County Metropolitan
Transportation Authority
One Gateway Plaza
Los Angeles, CA 90012-2952

Dear Ms. Wang:

**ROWAN-DOZIER BUS LAYOVER IMPROVEMENTS
LETTER OF AGREEMENT**

The County of Los Angeles and the Los Angeles County Metropolitan Transportation Authority (MTA) agree that the bust layover (Terminal 44) located at 427 Rowan Avenue across from the "T" intersection with Dozier Street in the unincorporated County area of East Los Angeles requires significant improvements to continue to be a useful facility for the transit users and public transit agencies in the area. The County agrees to use its Proposition A Local Return Transit funds to perform the preliminary engineering work, which includes design, survey, soils reports, preparation of plans, and specifications, utility engineering, and all necessary work prior to advertising the plans for construction bids. The County also agrees to finance the construction contract cost and the contract administration, which includes advertising the approved plans and specifications for bids, award of the construction contract, inspection and engineering, and all other work necessary to construct the improvements. It is agreed that the scope of improvements will include the following:

1. Demolish the existing storage room/bus operator restroom.
2. Construct a new storage room/bus operator restroom.
3. Expand the passenger waiting area.
4. Install new benches, trash receptacles, and replace the bus stop shelter.
5. Install landscape improvements.
6. Remove and replace pavement on site including driveways.
7. Install lighting.

Ms. Andi Wang
March 10, 2005
Page 2

It is also agreed that the County will submit the plans and specifications to the MTA for approval prior to our advertisement and that the County's East Los Angeles Shuttle (El Sol) drivers may use the operator restroom and facility as a shuttle stop.

Furthermore, it is also agreed that the MTA will commit the necessary funds to finance their internal staff time to support development and deliver of this improvement project. The MTA also agrees to continue to maintain this facility before and after construction is complete.

It is also agreed that the MTA will indemnify, defend, and hold harmless the County and its Special Districts from and against any and all claims of damage for loss or injury not caused directly by the County's action to construct this project.

If you concur with the provisions in this Letter of Agreement, please have your Executive Officer, the General Manager of the San Gabriel Sector, and your legal Counsel sign as indicated below and return the fully executed Letter of Agreement to the County of Los Angeles, Department of Public Works, Programs Development Division, 11th Floor, P. O. Box 1460, Alhambra, California 91802-1460

Very truly yours,

DONALD L. WOLFE
Acting Director of Public Works

AT:rmr

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cc: County Counsel

LOS ANGELES COUNTY METROPOLITAN
TRANSPORTATION AUTHORITY

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By _____
Executive Officer

By _____
General Manager-San Gabriel Sector

By _____
Deputy

By _____
Legal Counsel